
Privacy statement Sekisui Eslon B.V. (Clients and email)

Introduction

Privacy is extremely important at Sekisui Eslon B.V. (hereinafter "Sekisui Eslon"). It uses personal data in an organised and safe manner. This privacy statement explains how data privacy is handled, which data is processed, and for what purposes. This privacy statement information also contains information pertaining to the rights of the involved party (hereinafter "data subject").

Questions or complaints relating to privacy can be sent to the department H&R (privacy@eslon.nl). The data subject can also contact [the Dutch Data Protection Authority](#).

This privacy statement may be changed at any time. This version was last updated on June 6, 2023.

Identity

Sekisui Eslon B.V. is:
the Private Limited Company Sekisui Eslon B.V.
Metaalweg 7
NL-6045 JB Roermond (The Netherlands)
Chamber of Commerce no. 13016183

Which personal data is used?

Sekisui Eslon uses data provided by the data subject, and data that may have been provided by third parties.

You will find an overview of the purposes for which Sekisui Eslon processes personal data below.

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| Purpose: | Processing of queries (only upon the initiative of the data subject) |
| Data: | Name, Email address, Account number, Phone number, Order number, Query content |
| Legal basis: | Processing of the agreement |
| Retention period: | As long as necessary for this purpose |

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|-------------------|---|
| Purpose: | Financial administration |
| Data: | Name, company name, invoice address, bank details (name of bank/IBAN/BIC), outstanding invoices |
| Legal basis: | Performance of the agreement / legitimate interest / legal requirements |
| Retention period: | Five years after the most recent order, but not earlier than seven years after the end of the current financial year. |

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| Purpose: | Invoicing |
| Data: | (Company) name, Invoicing address, Chamber of Commerce (KvK) registration number, VAT (BTW) number, Customer number, Phone number, Email address |
| Legal basis: | Performance of the agreement / legitimate interest / legal requirements |
| Retention period: | Seven years after the order |

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| Purpose: | Order processing (only applicable to orders) |
| Data: | (Company) name, Invoicing address, Chamber of Commerce (KvK) registration number, VAT (BTW) number, Customer number, Phone number, Email address |
| Legal basis: | Processing of the agreement |
| Retention period: | One month after the order |

Purpose: Service / Warranty (only applicable to orders)

Data: (Company) name, Invoicing address, Chamber of Commerce (KvK) registration number, VAT (BTW) number, Customer number, Phone number, Email address, Order history

Legal basis: Processing of the agreement, legitimate interests

Retention period: Seven years after the order

Purpose: Debtor management

Data: (Company) name, Invoicing address, Chamber of Commerce (KvK) registration number, VAT (BTW) number, Customer number, Phone number, Email address, Order history, Name, Address

Legal basis: legitimate interests

Retention period: Seven years after collection or debiting of a claim

Purpose: CRM

Data: Name, User name, Email address, Location, Order history, User ID, Phone number, Name, Address

Legal basis: Processing of the agreement, legitimate interests

Retention period: Five years after the end of the client/Sekisui Eslon relationship

Purpose: Email communications

Data: E-mails, Email address

Legal basis: Processing of the agreement, legitimate interests

Retention period: As long as necessary for this purpose

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|-------------------|--|
| Purpose: | IT-system maintenance |
| Data: | All data provided |
| Legal basis: | Legitimate interests |
| Retention period: | As long as is necessary for this purpose |

Rights of the party concerned

The data subject has the following rights with regard to his or her personal data and the processing thereof:

Access

The data subject may at any time request access to his or her personal data as processed by Sekisui Eslon. The provided overview will include processed personal data, processing methods and processing purpose. Sekisui Eslon may hereby legally request a fee.

Amendments

The data subject is entitled to submit a request to change, correct, supplement, delete and/or protect his or her personal data.

Processing limitations

Subject to conditions, the data subject is entitled to limit processing of his or her personal data.

Objections

Should Sekisui Eslon perform specific processing on the basis of the legitimate interests of itself or a third party, the data subject has the right to object to such processing.

Transfer of data

The data subject is entitled to request his or her personal data. Sekisui Eslon will provide this data in a structured and generic form, which can easily be opened by other commonly implemented systems

Withdrawal of permission

The data subject is entitled to withdraw permission for a specific processing method. Should data processing take place using this method, Sekisui Eslon will cease processing that data subject's data. Withdrawal of permission has no retroactive effect.

Sekisui Eslon will respond to a request regarding this right within a period of one month. Such requests may be addressed to the department H&R (privacy@eslon.nl). Sekisui Eslon will always give reasons for the rejection of a request.

Share with third parties

Personal data may be passed on to processors and third parties involved in the execution of the agreement.

Data transfer outside of the E.U.

It may be necessary to pass on personal data to a third party in a country outside the European Union. Regulations in the field of privacy protection are different in these countries than in the Netherlands. This is why Sekisui Eslon implements Privacy Shield or EU Model Clauses to protect the privacy of those involved as much as possible. If privacy protection is not possible, Sekisui Eslon will request permission to pass on personal data to countries without adequate levels of data protection. This permission can always be withdrawn. Permission withdrawal by the data subject has no retroactive effect.